



## Hampshire County Sheriff's Office Accepting Applications

**Deputy Sheriff** – The Hampshire County Sheriff's Office is currently accepting applications for the position of deputy sheriff to further establish an applicant eligibility list. Applications for employment may be obtained from the Hampshire County Sheriff's Office Monday thru Friday between the hours of 8:00 AM and 4:00 PM or downloaded from [www.hampshirecountysheriffwv.com](http://www.hampshirecountysheriffwv.com).

### Starting salary:

Uncertified:           \$53,862.00  
Certified:             \$54,897.00

### Job Duties:

Include but are not limited to: Investigation of criminal offenses; completing required reports; being capable of effectively making arrests; apprehending and transporting mentally disturbed persons; transporting prisoners; conducting search warrants; serve civil process; investigate traffic crashes; court security; etc.

### Minimum requirements:

Education – Must be a high school graduate or have obtained a GED or equivalent (preference may be given to applicants with college degrees). Applicants must pass the prescribed civil service written examination at entrance level, with a minimum score of 70%.

### Experience:

Law enforcement experience is not required. However, preference may be given to certified law enforcement officers and applicants with prior military experience.

### Special job qualifications:

1. Good physical condition. A medical physical examination required prior to appointment.
2. Must pass a physical agility test (PAT) prior to appointment. The mandatory PAT will be the required test for entry-level applicants for the training academy. (Certified law enforcement officers may be exempt from taking a PAT.)
3. Vision: 20-20 corrected in each eye required.
4. Hearing: No deficiency allowed.
5. Valid driver's license required.
6. U.S. citizenship required.
7. Uncertified officers must complete a 16 week para-military training academy.



## **Hampshire County Sheriff's Office Accepting Applications**

The Deputy Sheriff Civil Service Commission may refuse to examine an applicant or after examination refuse to certify as eligible one, who is addicted to the habitual use of intoxicating liquors or drugs; who is found to lack any of the established qualification requirements for the position; who is physically or mentally disabled as to render him unfit for the performances of the duties of the class; who has made false statement of material fact in this application; who has used or attempted to use political pressure or bribery to secure an advantage in the examination; who has directly or indirectly obtained information regarding the examination, to which, as an applicant, he was not entitled; who has failed to submit their application correctly or within the prescribed time limits; who has taken part in the compilation, administration, or correction of the examination for which he is an applicant; who has previously been dismissed from a position in the county for cause or has resigned while charges for the dismissal for cause were pending; who has been convicted of a crime; who has willfully violated the provisions of these rules and regulations; who has established an unsatisfactory employment or personnel record as evidenced by reference check of such nature as to demonstrate unsuitability for employment; who is not within the age limits prescribed in the class specifications. An extensive background check will be conducted on any applicant prior to hiring.

Equal Opportunity Employer





**HAMPSHIRE COUNTY SHERIFF'S OFFICE**  
**APPLICATION FOR EMPLOYMENT**

(Please type or neatly print)

College/ University				
Vocational- Technical				

**Law Enforcement Academies attended and other certificates/training earned**

Academy	City/State	Hours	Certificate Earned	Expiration of Cert.

**Military Service/Experience**

Branch	Dates of Service	Location	Grade/Rank	Supervisor

**EQUAL OPPORTUNITY EMPLOYER**

The Sheriff's Office request that all of the information in this application be completed. Failure to complete all of the information will result in the incomplete evaluation of the qualifications of the applicant





**HAMPSHIRE COUNTY SHERIFF'S OFFICE**  
**APPLICATION FOR EMPLOYMENT**

(Please type or neatly print)

Have you ever resigned in lieu of dismissal from employment for any reason? YES NO

If yes, explain (use additional sheets if necessary)

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Have you ever been charged or convicted of a felony or misdemeanor? YES NO

If YES, explain (use additional sheets if necessary)

Date	Charge	Court	City/State	Circumstances	Disposition
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Have your driving privileges ever been suspended and/or revoked in any state for any reason?

YES NO

If YES give dates of suspension and/or revocation, state of suspension or revocation and reason:

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Are you or have you in the past been addicted to any type of intoxicating liquors or drugs? YES NO

If YES, explain:

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Have you ever used and/or possessed a controlled substance illegally? YES NO

If YES, explain:

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Have you ever been diagnosed with any type of mental disorder? YES NO

If YES, explain:

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**HAMPSHIRE COUNTY SHERIFF'S OFFICE**  
**APPLICATION FOR EMPLOYMENT**

(Please type or neatly print)

**RESIDENCE**

(Start by listing current)

Dates lived at residence	Address of residence

**PERSONAL REFERENCE**

(Only list references you want contacted by this agency)

(List a minimum of five)

NAME	OCCUPATION	ADDRESS	PHONE #

I declare, that to the best of my knowledge and belief, the above information is true, correct and complete.

\_\_\_\_\_  
 APPLICANT'S SIGNATURE

STATE OF WEST VIRGINIA COUNTY  
 OF \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
 \_\_\_\_\_ personally  
 Appeared before me and acknowledged his  
 Signature to the above statement.

\_\_\_\_\_  
 Notary Public

Date received at Office: \_\_\_/\_\_\_/\_\_\_

EQUAL OPPORTUNITY EMPLOYER

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