

A scheduled meeting of the Hampshire County Commission was held on Tuesday, January 3, 2023 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. Commissioners Robert Q. Hott and David Cannon were present, with Commissioner Eglinger unable to attend. Commissioner Hott led the Pledge of Allegiance to the flag of the United States of America. Clerk Strite was asked to offer prayer. Commissioner Hott then called the meeting to order.

The Commissioners stated they had no reports at this time.

Commissioner Cannon nominated Brian Eglinger to serve as President for the year of 2023. President Hott seconded the motion closing the nominations and the motion passed.

Commissioner Cannon then moved to nominate Commissioner Hott as president pro tempore for the calendar year of 2023 and Commissioner Hott seconded the motion which then passed.

The Clerk presented a suggested list of regular meeting dates for the Hampshire County Commission for 2023. The Commission reviewed the suggested list with some discussion and adjustments and agreed on a calendar for 2023. Commissioner Cannon moved to adopt the calendar as agreed and Commissioner Hott seconded the motion. The motion passed and the approved calendar for 2023 is attached as part of these minutes.

Commissioner Cannon stated that he and Commissioner Eglinger had spoken in regard to exchanging committee assignments and that he would like to move from the Region VII Workforce committee to the Hampshire County Board of Appeals and Commissioner Eglinger had agree to move to the Region VII Workforce Board.

All scheduled business having been addressed; Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President pro tempore Hott declared the meeting adjourned at 9:15 am.

Respectfully submitted, Eric W. Strite, Hampshire County Clerk.

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, January 10, 2023 at 9:00 a.m. in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America. The President asked Pastor Kenneth Lake to offer prayer. President Eglinger then called the meeting to order.

The minutes of the regular Commission meeting held on December 20, 2022 as well as the minutes of the organizational meeting held on January 3, 2023 were presented for consideration. Commissioner Cannon moved to approve the minutes of the last meeting as presented. Commissioner Hott seconded the motion and the motion passed. The Commissioners realized there were two sets of minutes and Commissioner Hott moved to clarify that both sets of minutes be approved. Commissioner Cannon seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Director Malcolm of the Hampshire County Emergency Services Agency (HCESA) requested authorization to post an advertisement for the recently vacated position of administrative assistant. Commissioner Hott moved to approve the request and Commissioner Cannon seconded the motion. The motion passed. •

The Hampshire County Building Commission asked to postpone their scheduled appointment to a future meeting.

Assessor Wagoner informed the Commission that the State Tax Office has not yet provided accurate assessment valuations which will delay the mailing of the ten percent increase notification letters. Her office will need to verify the tax increase amounts but she expects to get the letters mailed within a few days of the deadline.

The Assessor asked the Commission to send a letter to authorize the State Tax Department to adjust mineral values for a limited period in 2023. Commissioner Hott moved to authorize the State Tax Commission to make adjustments to Hampshire County's mineral values until February 15, 2023. Commissioner Cannon seconded the motion which then passed. The Clerk will notify the State Tax Department of this action.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Cannon moved to approve the tax exonerations as presented. Commissioner Hott seconded the motion and the motion passed.

Region 8 Planning and Development Council sent a revised request for reimbursement for the Community Development Block Grant for the Health Department. Commissioner Hott moved to authorize the President to sign the revised grant documents. Commissioner Cannon seconded the motion and the motion passed.

Darrin Taylor Executive Director of the South Branch Valley Day Report (SBVDR) Center, presented the memorandum of understanding (MOU) between the three participating counties and the SBVDR. The MOU is unchanged from previous years, including the contribution level. Commissioner Cannon moved to authorize the President to sign the MOU and Commissioner Hott seconded the motion, which then passed.

Sandra Stinnette representing the organization, Community Involvement for Kids, requested permission to have Potomac Edison (PE) to install streetlights in Greenspring. PE requested approval from the Commission to go ahead with the project. Ms. Stinnett's organization will pay the monthly electric bill. They are already paying the electric bill for streetlights in Springfield. Community Involvement for Kids raises funds through the annual House of the Rising Sun Haunted House in Greenspring. The Commission asked Ms. Stinnette to speak with the Compliance Office to make sure there are no restrictions from county ordinances. No further action was taken at this point.

Commissioner Cannon nominated Amanda Billmeyer to the Criminal Justice Board as the educational representative. Commissioner Hott moved to appoint Ms. Billmeyer and Commissioner Cannon seconded the motion. The motion-passed.

President Eglinger allowed a comment period from the public.

The grant contract and resolution for the second police resource officer (PRO) was presented for signature. The application for this grant was presented by Sheriff Sions in a

recent meeting. Commissioner Cannon moved to authorize the President to sign the grant contract and resolution. Commissioner Hott seconded the motion and the motion passed.

Hampshire County Emergency Services Agency (HCESA) personnel recommended one request for exemption of the ambulance fee for approval by the Commission. Commissioner Hott moved to approve the exemption as presented and to authorize the President to sign as needed. Commissioner Cannon seconded the motion and the motion passed.

Sheriff Sions sent a letter advising that Corporal Jacob Crites has completed ten (10) years of service as a Hampshire County Sheriff's Deputy and is due a salary increase under the Deputy Sheriff's Civil Service compensation guidelines. Commissioner Hott moved to approve the recommendation from the Sheriff and Commissioner Cannon seconded the motion. The motion passed.

The Clerk presented a letter announcing the retirement of Deputy Clerk Lillian Largent from his office staff. Commissioner Hott moved to accept the retirement letter of Mrs. Largent and Commissioner Cannon seconded the motion. The motion passed.

Assessor Wagoner sent a request for a line-item transfer within her approved 2022-2023 budget. Ms. Wagoner asked to move \$3,500 from #406-109 (extra help) to line 406-108 (over-time). Commissioner Hott moved to approve the Assessor's budget revision and Commissioner Cannon seconded the motion. The motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Hott moved the invoices be paid as presented. Commissioner Cannon seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Hott moved to adjourn the meeting. Commissioner Cannon seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 10:48 AM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk

A regularly scheduled meeting of the Hampshire County Commission was held on Tuesday, January 24, 2023 at 6:00 pm in the courtroom of the Hampshire County Courthouse. President Brian W. Eglinger, Commissioner Robert Q. Hott and Commissioner David H. Cannon were present. President Eglinger led the Pledge of Allegiance to the flag of the United States of America, then asked those in attendance to join Pastor Kenneth Lake as he offered prayer. President Eglinger then called the meeting to order.

The minutes of the Commission meeting held on January 10, 2023 were presented for consideration. Commissioner Cannon moved to approve the minutes as presented. Commissioner Hott seconded the motion and the motion passed.

President Eglinger, Commissioner Hott and Commissioner Cannon reported on the various meetings and events in which they have attended, participated and represented the Commission since the last meeting of the Commission.

Mr. Greg Rinker, representing HardyNet Telecommunications, presented an easement and right of way agreement for access to their equipment station on the Fairground property in Augusta. Commissioner Cannon moved to approve and authorize the President to sign the documents. Commissioner Hott seconded the motion and the motion passed.

Clerk Strite presented the grant contract agreement between the Division of Administrative Services, Justice and Community Services Section and the Hampshire County Commission for grant # 22-JAG-18, which supplements the police resource officer (PRO) position at Hampshire High. Commissioner Hott moved to authorize the President to sign the PRO grant contract and Commissioner Cannon seconded the motion. The motion passed.

County resident Liz Frey presented information regarding the adoption of the International Dark Sky Association guidelines for Hampshire County. Ms. Frey stated that the county would benefit economically from increased Astro-tourism. No action was taken.

Sheriff Nathan Sions sent a letter requesting approval of the appointment of Paul L. Sabin to serve as deputy sheriff-bailiff effective January 12, 2023. The letter included Mr. Sabin's salary information. Commissioner Cannon moved to approve the appointment of Paul Sabin to the bailiff position and Commissioner Hott seconded the motion which then passed.

Tax Assessor Norma Wagoner sent tax bill exonerations for consideration. Commissioner Hott moved to approve the tax exonerations as presented. Commissioner Cannon seconded the motion and the motion passed.

Three ambulance service fee requests for exemption and/or modification were presented after review and recommendation for approval by HCESA personnel. Commissioner Cannon moved to approve the exemptions as presented. Commissioner Hott seconded the motion and the motion passed.

Greg Rinker and Larry See represented the Hampshire County Parks and Recreation Board in presenting bids on two projects which had previously been presented during the meeting on December 20, 2022. The Commission had recommended advertisement and additional bids for the projects. The first project discussed was the repair of the asphalt on the basketball court on the Todd Giffin Memorial Playground in Capon Bridge. Only one bidder responded to the advertisement which was THC Asphalt and Cleanup for the amount of \$27,417 to repair the existing cracks and to repave the court. The Commission understands that this is an eligible purpose for the application of American Recovery Plan funds (ARP) and Commissioner Hott moved to authorize that this project be submitted to the ARP grant process. Commissioner Cannon seconded the motion which then passed.

Mr. Rinker then presented the bids received in regard to the repair and replacement of the heating, ventilation and air conditioning (HVAC) system for the Old Capon Bridge Middle School. Two bidders responded to the advertisement with proposals. Dave Watts HVAC offered replacement of the existing units for the price of \$190,786.46. A-1 Cooling and Refrigeration, Inc. bid to replace the existing units for \$94,800. Mr. Rinker stated that he questioned the bidders and is confident that the bidders are offering equivalent service and equipment. Commissioner Cannon moved to authorize the Parks and Rec Board to continue to move forward in the ARP grant process with the lower bid. Commissioner Hott seconded the motion and the motion passed.

The Slanesville Volunteer Fire and Rescue Company (SVFRC) requested a letter of support from the Commission as they attempt to fund a new fire truck. The fire company provided a letter describing their intent and stating the Commission would have no financial liability in the purchase. The letter also states that the Commission acknowledges that the

SVFRC has provided firefighting and other services in the county for many years and agrees to continue to do so. Commissioner Cannon moved to authorize the President to sign the letter of support and Commissioner Hott seconded the motion. The motion passed.

President Eglinger requested that scheduling of department head meetings and the topic of the employee handbook revision be placed on the agenda. The Commission agreed to have President Eglinger to proceed with scheduling and leading the meetings and the President stated he will keep the Commission informed of progress.

Aaron Cox, Technology and GIS Coordinator presented an update on the progress with the installation of the fiber optic lines in the County as he continues to work with our private partner, HardyNet.

Mr. Cox stated that the live streaming of meetings is nearly ready and will be available for the next meeting on both the YouTube and Facebook platforms.

President Eglinger offered a period of public comment with several members of the audience stating concerns and asking questions.

Clerk Strite presented those estates that had applied for final settlement by Report of Receipts and Disbursements or Affidavit & Waiver of Final Settlement. Commissioner Hott moved to approve those estates that applied for Final Settlement, and all probate orders, fiduciary appointments, orders and qualifications and all fiduciary bonds which have come before the Clerk in the vacation of the Commission since its last regular meeting. Commissioner Cannon seconded the motion and the motion passed.

The expense invoices of the County were presented for review by the Commissioners. Commissioner Cannon moved the invoices be paid as presented. Commissioner Hott seconded the motion and the motion passed.

All scheduled business having been addressed, Commissioner Cannon moved to adjourn the meeting. Commissioner Hott seconded the motion, the motion passed and President Eglinger declared the meeting adjourned at 8:09 PM.

Respectfully submitted, Eric W Strite, Hampshire County Clerk.